



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT 03 [Year 04] 2022

BQAS CERTIFICATION [M] SDN BHD [1179994-X]
MSPO Certification Services
ACB MSPO 15

Lubok Palaie Plantation Sdn Bhd(1012799-A)
Ref No: BQ/LPPSB/SVA03/05/22

Standard: MS 2530-3:2013

On Site Audit

Report Date: 06/05/2022

MSPO SURVEILLANCE PUBLIC SUMMARY REPORT 03[YEAR 04] 2022

LUBOK PALAIE PLANTATION SDN BHD (1012799-A)

No. 171C, Ground Floor, Kampung Nyabor, 96000 Sibul, Sarawak



BQAS Certification [M] Sdn Bhd

Lat 7823, Sublot 6, 2nd Floor, Block A, King Center, Simpang Tiga, 93350,
Kuching, Sarawak.

Tel: 082 572 043

Email: bqascertification@gmail.com

Website: www.bqas.com.my

Accreditation No: ACB MSPO 15



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CERTIFIED ENTITY	LUBOK PALAIE PLANTATION SDN BHD
MSPO Standards	<input checked="" type="checkbox"/> MS2530-3:2013 General Principles for Plantations & Organized Smallholders
Type of Certification:	Individual Certification
Project Ref No:	BQ/LPPSB/SVA03/05/22
MSPO Certificate No:	BQAS 002
MSPO Certificate Validity:	01 06 2019 to 31 05 2024
HQ Office Address:	No 171C, Ground Floor, Kampung Nyabor, 96000, Sibuloh Sarawak
Contact Person / Job Title:	Mr Simon Sia Yuk Siong / Management Representative 019-8382408 / 084 325 478
Email / Website:	simonsiayuksiong@gmail.com
Contact Person / Job Title:	Mr Darren Ting Lik Cherng/Estate Manager
Telephone / Mobile:	016-8991552/016-8991552
Email / Website:	daren1552@gmail.com

CERTIFICATION BODY	BQAS CERTIFICATION [M] SDN BHD [1179994-X]
Office Address:	Lot 7823, Sublot 6, 2 nd Floor, Block A, King Center, Simpang Tiga, 93350 Kuching, Sarawak.
Contact Person / Job Title:	Douglas Alau Tayan/Audit & Certification Director
Telephone / Mobile:	+6 019 8599891
Lead Auditor:	Douglas Alau Tayan
Technical Reviewer	Patrick Sibat Sujang

Disclaimer:

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TABLE OF CONTENTS

No.		Description	Pages
		Executive Summary	1
1.0		Information: Certification Assessment	2
2.0		Information: Certified Entity	3
3.0		Assessment Methodology	5
4.0		Assessment Process	5
	4.1	Audit Team	5
	4.2	Audit Plan	5-7
5.0		Summary of Assessment Results	7
	5.1	Key Findings	7-9
	5.2	Summary Statement: Lead Auditor	10
	5.3	Acknowledgement: Certified Entity	10
	5.4	Corrective Actions: Certified Entity	10
6.0		Official Sign-off	11
	6.1	Assessment Recommendation: Lead Auditor	11
	6.2	Assessment Review: Technical Reviewer	11
7.0		Conclusion	11
	7.1	Certification: BQAS Management	11
	7.2	Plan: Next Surveillance Assessment	12
8.0		Attachments	Nil



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT 03 [Year 04] 2022

BQAS CERTIFICATION [M] SDN BHD [1179994-X]
MSPO Certification Services
ACB MSPO 15

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EXECUTIVE SUMMARY

Lubok Palaie Plantation Sdn Bhd (**LPPSB**) was initially audited on the 5th - 6th December 2018 and certified on the 1st of June 2019, under the Standard MSPO2530-3:2013 General Principles for Plantations & Organized Smallholders.

LPPSB is located at **Lot 3541, Jalan Pasai Siong, 96000, Sibul, Sarawak**. The Plantation Site is situated at **Geo-coordinates 002.43035° N, 111.94510° E**; 3 parcels of land; **421.27 hectares** of total certified area; on NCR land owned by the local communities; operated and managed by **LPPSB** vide a Rental Agreement.

This is a **Surveillance Audit 03 [Year 4]** to assess performance & maintenance of the management system & continued Group Certification of LPPSB Group of Plantations under the Standard MSPO2530-3:2013 General Principles for Plantations & Organized Smallholders.

The assessment method follows principles of **3P** (Paper, Practice & People).

This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion.

Estates employees are remunerated in compliance with Employment Act & minimum wage regulations; and living & housing conditions in the Estates' Staff & Workers Quarters meet minimum requirements of health & safety regulations & the relevant Housing Act.

Available amenities in Lubok Palaie Plantation include treated water, domestic waste collection & disposal, electricity and telecommunication services.



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The following are pertinent information on Lubok Palaie Plantation Sdn Bhd:

No of Employees MPOB License No. /Date of Expiry In the Name of: Sima Anak Tukie on 133.48 Ha Makus Anak Tukie on 128.49 Ha Duchan Anak Makus on 159.30 Ha Date of Establishment FFB Production (Actual) 2021 FFB Production (Estimate) 2022 Main Purchaser	<ul style="list-style-type: none"> ● ● ● ● ● ● ● ● 	39 Employees 617490002000/ 31/07/2022 617496002000/ 31/07/2022 618547002000/ 31/07/2022 07/08/2012 10,621.33 MT 12,022.00 MT (1) Melati Agro Sdn Bhd, Sibü. (2) Bintulu Lumber Sdn Bhd, Sibü.
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The Surveillance Audit was conducted from 5th to 6th May 2022 and 2 Auditors were assigned to do the Assessment; clocking a total of 4 Man-days to complete the Audit.

There were Three (3) findings during this Audit, of which One (1) was NC (Minor) and Two (2) were OFIs [opportunity for improvements].

Corrective Action Reports were raised on 6th May, 2022 and these findings were closed out on 14th June, 2022.

Conclusively, the Lead Auditor therefore recommended that Lubok Palaie Plantation Sdn Bhd's Certification management system be maintained and continue to be certified under MSPO Standards MS2530-3:2013 (Part 3 – General Principles for Oil Palm Plantations & Organized Smallholders).

1.0 INFORMATION: CERTIFICATION ASSESSMENT

1.1	Type of Certification Assessment	<input type="checkbox"/>	Initial Certification / Main Audit	
		<input checked="" type="checkbox"/>	Annual Surveillance Audit 03 [Year 4]	
		<input type="checkbox"/>	Re-certification Audit	
1.2	Scope of MSPO Certification	<input checked="" type="checkbox"/>	Production of Sustainable Fresh fruit Bunch from:	
			TOTAL CERTIFIED AREA	TOTAL PLANTED AREA
	LUBOK PALAIE PLANTATION S/B		421.27 ha	421.27 ha
1.3	MSPO Standards	<input checked="" type="checkbox"/>	PART 3: MS2530-3:2013	



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2.0 INFORMATION : CERTIFIED ENTITY

INFORMATION	ENTITY
Company Name & Registration No:	LUBOK PALAIE PLANTATION SDN BHD (1012799-A)
Head Office Address	No 171C, Ground Floor, Kampung Nyabor, 96000, Sibul Sarawak.
Site Name	Lubok Palaie Plantation Sdn Bhd
Primary Function:	<input checked="" type="checkbox"/> Plantation/Organized Smallholders
Site Address	Lot 3541, Jalan Pasai Siong, 96000, Sibul, Sarawak
Management Contact Details	
1 Name : Simon Sia Yuk Siong	Job Title: Management Representative
Mobile: 019-8382408 Tel: 084 325 478	Email: simonsiayuksiong@gmail.com
2 Name : Darren Ting Lik cherng	Job Title: Estate Manager
Mobile: 016-8991552 Tel: 084 325 478	Email: daren1552@gmail.com
Headcount : Local Workers : 3	Foreign Workers : 36 Total : 39
MS 2530-3:2013 General Principles for Plantations & Organized Smallholders	
MPOB License No: 617490002000 (in the name of Sima Anak Tukie at 133.48 ha)	Expiry Date: 31 07 2022
MPOB License No: 617496002000 (in the name of Makus Anak Tukie on 128.49 ha)	Expiry Date: 31 07 2022
MPOB License No: 618547002000 (in the name of Duchan Anak Makus on 159.3 ha)	Expiry Date: 31 07 2022
Date of Establishment: 07/08/2012	Geo-Coordinates: N 002.43035° E 111.94510°
Certified Area: 421.27 Ha	Planted Area: 421.27 Ha
FFB Production (actual) 2021: 10,621.33 MT	FFB Production (estimate) 2022: 12,022 MT
Sources of FFB: Own Estate	Main FFB purchaser: (1) Melati Agro Sdn Bhd, Sibul (2) Bintulu Lumber Sdn Bhd, Sibul
No of Planting Blocks: 37 blocks	No of Palm trees: 56,159 palms
Palm Species: Golden Hope & AAR Hybrid (Applied Agricultural Resources – associate company of KKL & Boustead)	Age Range of Palm Trees: 6 - 10 years
Topography: Undulating	Soil Type: Mineral & some peat
Land Status: Ownership: NCR	<input checked="" type="checkbox"/> Rented <input type="checkbox"/> Own Land <input type="checkbox"/> Joint Venture
Validity/Date of Certification: 01 06 2019 to 31 05 2024	Other Sustainability Certification: NIL
Scope of Activity: FFB Production	



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On Site Audit

Report Date: 06/05/2022

3.0 ASSESSMENT METHODOLOGY

This certification assessment is a SAMPLING process where management systems effectiveness & efficiency are confirmed via an audit trail that the Auditor established to make an accurate conclusion.

Information gathering Data collection from	<ul style="list-style-type: none"> • Interviews – staffs and workers • Observation of process & activities • Review of documentations & records • Site visits • Field inspections 	
Assessment method	<p>Paper</p> <ul style="list-style-type: none"> • Assessing past implementations from records, reports of the management system Practice <p>Practice</p> <ul style="list-style-type: none"> • Assessing current implementation from observing current practices <p>People</p> <ul style="list-style-type: none"> • Assessing future maintenance from interviewing personnel on understanding & assessing competencies. 	
Surveillance Audit	Audit Findings Classification	
Term/Abbreviation	Category	Description
Yes	Compliance	●Fulfilled requirement of audited standard
OFI	Opportunity For Improvements	●Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization
No (Minor NC)	Minor Non-Conformity	● Non-compliance to standard requirements or company’s SOP; or are issues that when combined jeopardized the functioning of the system .
No (Major NC)	Major Non-Conformity	● Demonstrate absence or total breakdown of system to meet standard requirement, or a number of minor NC against a clause of standard requirements / at a particular area. Of last assessment that are not effectively addressed will be classified as major NC.



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Standard: MS 2530-3:2013

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Report Date: 06/05/2022

4.0 ASSESSMENT PROCESS

The assessment process was preceded by/with **Risk Assessment of the certified entity** to determine that the Audited Entity qualify to be audited **on site**. BQAS had assessed that Surveillance Audit 03 of **LPPSB** is classified as **low to medium risk**.

4.1 AUDIT TEAM

NAME	ROLE
Douglas Alau Tayan	Lead Auditor
Robert Tella Gunjom	Auditor

4.2 AUDIT PLAN

4.2.1 AUDIT OBJECTIVES

The objectives of this audit are as follows:

- a. To assess changes to the certified client and its management system;
- b. Verification of continuous management system implementation;
- c. To verify effectiveness and implementation of all correction and corrective actions for non-conformance(s) raised in the previous audit (if any);
- d. To identify and evaluate links between the normative requirements, policies, procedures, performance objectives and targets (consistent with the expectations in the applicable MSPO standard or relevant normative documents), any applicable legal requirements, responsibilities, competence of personnel, operations, procedures, performance data and internal audit findings and conclusions;
- e. Review of effectiveness of measures arising from the previous audit (if applicable);
- f. Confirmation of fulfillment of certification requirements;
- g. Inquiries on aspects of certification (complaints);
- h. To review of any client's statements with respect to its certified operations (promotional material, website, use of BQAS logos and marks, use of the certificate) and;
- i. To verify and ensure that if there is MSPO logo usage, then it shall be in accordance with MSPOLGP04 1 Oct 2019.



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4.2.2 ASSESSMENT SITES/PROGRAMS/PARAMETERS

MS2530-3:2013 General Principles for Oil Palm Plantations & Organized Smallholders

A. ASSESSMENT SITES

Assessment were performed at :

- Estate Office – documentations & records
- Estate – processes, stores, waste & water management, workshop and related facilities
- Staff facilities – housing, amenities etc.

B. SURVEILLANCE AUDIT - Main Assessment Program

Date: 05 - 06 05 2022 No. of Auditors: 2 No. of Man-days: 2

Day 1	●	Site Audit @ Mill Office and Estate sites, Bintulu
05 05 2022	●	Opening Meeting at Site Office Review SVA 02 Certification Audit Report Documentation Audit / Record Review Estates – facilities review (chemical, schedule waste stores, workshop, etc.) FFB handling process
Day 2 06 05 2022	●	Assessment/review of staff/workers housing & living conditions, facilities & amenities, domestic waste treatment etc. Documentation Audit continued Presentation of Audit Checklist / Report Cross-checking for outstanding issues Wrap up & discussion Preparation of reports for the plantation. Closing meeting for the Estate

C. ASSESSMENT PARAMETERS

- Evaluate implementation, including effectiveness of the management system
- Information & Evidence about conformity to all requirements
- Performance Monitoring, Measuring, Reporting
- Reviewing against Key Performance Objectives & Targets
- Performance as regards legal compliance



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Standard: MS 2530-3:2013

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Report Date: 06/05/2022

- Operational control of the client’s process
- Internal Auditing & Management review
- Management responsibilities for policies
- Links between the normative requirements, policy
- Competence of personnel
- Customer specific requirements
- Traceability of FFB
- Use of PPE / Safety & Health Training Program
- Revisit other points/areas of Buffer Zone, Riparian Reserves, Boundaries
- Implementation of Policies & Procedures at all stores (fertilizer, chemical, schedule waste store)
- Improvements to workers’ quarters – health & safety
- Infrastructure / roads & drainage / natural water management
- Continuous Improvement Plan & Implementation
- Implementation of Best Practices
- Implementation of Environmental Management

5.0 SUMMARY OF ASSESSMENT

5.1 KEY FINDINGS

Table 5.1 Summary of Findings

Principles	P1	P2	P3	P4	P5	P6	Total
No of NC: Major							
No of NC: Minor					1		1
No of OFI: Opportunity for Improvement		1		1			2
Total		1		1	1		3

There were Three (3) findings during this Audit, of which One (1) was NC (Minor) and Two (2) were OFIs [opportunity for improvements].

Finding No. 1 Principle 2; Criteria 2; Indicator 3

4.2.2.3	List of stakeholders, records of all consultation and communication and records of action taken in response to input from stakeholders should be properly maintained.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	List of stakeholders sighted comprising of: <input checked="" type="checkbox"/> Suppliers <input checked="" type="checkbox"/> Construction materials (11) <input checked="" type="checkbox"/> Contractor -site maintenance (1) <input checked="" type="checkbox"/> Consumer store (3) <input checked="" type="checkbox"/> Fertilizer, insecticide & pesticide (5) <input checked="" type="checkbox"/> Foreign worker expense (3) <input checked="" type="checkbox"/> Fuel, oil & gas (5) <input checked="" type="checkbox"/> Office equipment, printing & stationery (5) <input checked="" type="checkbox"/> Repair & maintenance - machinery, lorry & motor vehicle (25) <input checked="" type="checkbox"/> Road construction (1)
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			<ul style="list-style-type: none"> ■ Seedling, scheduled waste handling & fertilizer test (3) ● Transport & freight ● Clients - oil mill & collection center (5) ● Public & government bodies (14) <p>Sighted record of 1 stakeholder meeting 19/05/2021 with the Tuai Rumah of Lubok Palaie, Pasai.</p> <p>OFI: No further meeting was organize due Covid 19 issues, however, a proper minutes of meeting and and agendas to be highlighted in the meeting.</p>
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Finding No. 2 Principle ; Criteria 5; Indicator 11

4.4.5.11	In cases where on-site living quarters are provided, these quarters shall be habitable and have basic amenities and facilities in compliance with the Workers' Minimum Standards Housing and Amenities Act 1990 (Act 446) or any other applicable legislation.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	<p>On site living quarters are provided with basic amenities and facilities in compliance with workers minimum standard housing and amenities. Water and electricity are provided free.</p> <p>OFI - Used plastic bottles, plastic wrappers and other domestic waste found around the living quarters.</p>
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Finding No. 3 Principle ; Criteria 5; Indicator 3

<p>4.5.1.3</p>	<p>An environmental improvement plan to mitigate the negative impacts and to promote the positive ones, shall be developed, effectively implemented and monitored.</p>	<p><input type="checkbox"/> Compliance <input type="checkbox"/> OFI <input checked="" type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major</p>	<p>Elements of the environmental improvement plan are covered in LPPSB/MSPO/SOP/038, Issue No. 1, Issue Date 12/12/2019.</p> <p>Among the environmental subject matters covered are:</p> <ul style="list-style-type: none"> ● Minimize use of pesticides ● Maximize recycling and minimize waste or by-products generation ● Pollution prevention ● Estate inputs monitoring <p>The positive and negative impacts of all operations include the following:</p> <p>Safety & health, Harvesting, Spraying, Manuring, Transport FFB, Socio-economic impact, Generation of employment and business opportunity Domestic and scheduled waste.</p> <p>NC(Minor) - Diesel oil spill detected at the Gen-set Station, Consider constructing oil spill trap to avoid oil pollution.</p>
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On Site Audit

Report Date: 06/05/2022

5.2.	AUDIT CONCLUSION	
	Summary Statement of Lead Auditor	Signature
	<p>The purpose of this Surveillance Audit is to evaluate the implementation, including effectiveness, of Lubok Palaie Plantation Sdn Bhd’s management systems and that the requirement of the Standards MS2530-3:2013 is fulfilled.</p> <p>There were Three (3) findings in this Surveillance Audit 03: classified ; One (1) as Minor NC [non-conformance] and Two (2) OFIs. LPPSB had continuously conformed and complied to the requirements of the MSPO Standards.</p> <p>In conclusion, the Auditors recommend the Certification Lubok Palaie Plantation Sdn Bhd [LPPSB] under the MS2530-3:2013 Part 3 General Principles for Organized Smallholders and Palm Oil Plantation be maintained</p>	 Date: 06/05/2022

5.3	Acknowledgement by Auditee	Job Title:	Signature
	This is to acknowledge and confirm that the Audit Visits/Assessments described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.		Estate Manager  Name: Darren Ting Lik Cherng Date: 06 May 2022

5.4. CORRECTIVE ACTION REPORTS & CLOSURE
<p>Corrective Action Report was raised on 06 05 2022.</p> <p>CAR was closed out by Lead Auditor on 14 06 2022.</p>



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6.0 OFFICIAL SIGN-OFF

6.1	ASSESSMENT RECOMMENDATION BY LEAD AUDITOR	
	Review Statement and Confirmation	Signature
	<p>Based on the Findings/Action taken by Auditee/Closures above, Lubok Palaie Plantation Sdn Bhd had been able to demonstrate generally its continual compliance to and with requirements of MSPO MS2530-3:2013 Standard.</p> <p>Therefore, it is recommended that Lubok Palaie Plantation Sdn Bhd's Certification under the Standard MSPO MS2530-3:2013 be maintained.</p> <p>Signed for & on Behalf of BQAS: Douglas Alau Tayan Lead Auditor</p> <p>Date : 6 05 2022</p>	
6.2	Technical Reviewer	
	Review Statement and Confirmation	Signature
	<p>I, the undersigned, being the Technical Reviewer, confirm that I have examined thoroughly all contents of the Report in its' entirety.</p> <p>I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the Lead Auditor recommendations had been based upon this information.</p> <p>I, hereby confirm that, Lubok Palaie Plantation Sdn Bhd's Certification under the Standard MSPO2530-3:2013 be continued.</p>	 Name: Patrick Sibat Sujang Date: 17 06 2022

7.0 CONCLUSION

7.1. CERTIFICATION: BQAS MANAGEMENT

In reference to MS 2530-4:2013, BQAS Management hereby approved of:

- Issuance of the certificate.
- Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
- Maintenance of the certificate.**
- Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.



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7.2 AUDIT PROGRAM

Item	Description	Man-Days	Tentative Dates
Initial Certification Audit	Site Audit - Stage 1	4	05-06/12/2018
	Site Audit - Stage 2	4	12-13/02/2019
Annual Surveillance Audit – Year 1	Site Audit	4	02-03/09/2020
Annual Surveillance Audit – Year 2	Remote Audit	3	06 - 07 06 2021
Annual Surveillance Audit – Year 3	Site Audit	4	05 - 06 05 2022
Annual Surveillance Audit – Year 4	Site Audit	4	January 2023

8.0. ATTACHMENTS

NIL

FOOTNOTES

All audit findings are based on a sampling process, targeted towards reliable evidence for effective implementation and compliance of the management system. Where applicable findings and required corrective action were or will be agreed upon with the responsible managers or management representatives, steps have been or will be defined to resolve such non-conformity. Further business aspects may exist, positive or negative, which have not been reviewed by the audit team. It is the organization's responsibility to investigate and evaluate the potential impact and scope of findings, thus continuously ensuring full compliance to the applied standard(s).