



MSPO SURVEILLANCE AUDIT PUBLIC SUMMARY REPORT 02 [Year 3] 2023

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Client : Limba Jaya Timber Sdn Bhd (647799-A)
Ref No: *BQAS/LJTSB/06/2023*



Standard: MS 2530-3:2013

SURVEILLANCE AU01 YEAR 02- On Site Audit

Report Date: 20-06-2023

MSPO SURVEILLANCE AUDIT PUBLIC SUMMARY REPORT [SVA 02] REPORT 2023



LIMBA JAYA TIMBER SDN BHD (647799-A)

Suite 8, 7th Floor, Wisma Bukit Mata Kuching,
Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak.



BQAS Certification [M] Sdn Bhd

Lot 7823, Sublot 6, 2nd Floor, Block A, King Center, Simpang Tiga,
93350, Kuching, Sarawak.

Tel: 082 572 043

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Website: www.bqas.com.my

Accreditation No: MSPO ACB 44

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CERTIFIED ENTITY**LIMBA JAYA TIMBER SDN BHD**

INFORMATION		CERTIFIED ENTITY	
Company Name & Registration No:		Limba Jaya Timber Sdn Bhd (647799-A)	
Main Address:		Suite 8, 7th Floor, Wisma Bukit Mata Kuching, Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak.	
Site Name:		Limba Jaya Timber Sdn Bhd – Oil Palm Plantation	
Primary Function:		<input checked="" type="checkbox"/> Plantation/Organized Smallholders	<input type="checkbox"/> Mill
Site Address:		LPF/0038, Phase 1 & 2, Ulu Medamit, Sepapit Camp, 98700 Limbang, Sarawak.	
Management Contact Details			
1.	Name: Anthony Tiang Cheng Wei	Job Title: Manager	
	Mobile: 013 8252229	Tel: Nil	Email: luanthony82@gmail.com
2.	Name: Darren Lau Lee Ming	Job Title: MSPO Coordinator	
	Mobile: 016 8988896	Tel: 082 230167	Email: darren8381@gmail.com
Headcount:		Local: 37	General Workers: 9 Total: 46
MS 2530-3:2013 General Principles for Plantations & Organized Smallholders			

CERTIFICATION BODY	BQAS CERTIFICATION [M] SDN BHD [1179994-X]
Office Address:	Lot 7823, Sublot 6, 2 nd Floor, Block A, Kings' Center, Simpang Tiga, 93350, Kuching Sarawak.
Contact Person / Job Title:	Dominic Retan Giah / Audit & Certification Manager
Telephone / Mobile:	+6 0128923412
Lead Auditor:	Dominic Retan Giah
Technical Reviewer	Douglas Alau Tayan

Disclaimer:

This Report (inclusive of enclosures & attachments) had been prepared for the exclusive use and benefits of the addressee(s) and solely for the purpose for which it was intended. Unless BQAS provide prior written consent, no part of this report should be reproduced, distributed or communicated to any third party. BQAS would not accept liability if this report is used for an alternative purpose from which it was intended, nor would we owe any duty of care to any third party in respect of this Report.



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EXECUTIVE SUMMARY

Limba Jaya Timber Sdn Bhd [LJTSB] main office is located at Suite 8, 7th Floor, Wisma Bukit Mata Kuching, Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak. The Plantation site is located at Geo-Coordinates: 04° 21’ 50.0” N, 115° 00’ 33.12”E ; with address at LPF/0038, Phase 1 & 2, Ulu Medamit, Sepapit Camp, 98700 Limbang, Sarawak, approximately 56 kilometers from Limbang Town. *(Refer to Annex 1 Locality Map (Google Map)).*

This is a **Surveillance Audit 02 [Year 03]** to assess performance & maintenance of the management system & continued Certification of Limba Jaya Timber Sdn Bhd [LJTSB] under the Standards MSPO MS2530-3:2013 for Oil Palm Plantations & Organized Smallholders & the scope is **Individual Certification**.

Risk Assessment was conducted and it was determined prior to conducting the audit that LJTSB is categorised as low risk entity and qualify to be audited on site.

Established in 2007, the Plantation consists of a total certified area of 2,138 hectares of rolling hills with mineral type soil. Planted area is 1,642 hectares; the unplanted areas are conserved as riparian zones. LJTSB employs a total headcount of 38 local staffs & 9 foreign general workers.

The assessment method used follows principles of **3P (Paper, Practice & People)**.

This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion.

Estates employees are remunerated in compliance with Employment Act & minimum wage regulations; and living & housing conditions in the Estates’ Staff & Workers Quarters meet minimum requirements of health & safety regulations & the relevant Housing Act.

Available amenities in the Estate include treated water, gen-set (24-hour electricity supply) and telecommunication services.

The following are pertinent information on LJTSB:

No of Employees	●	46 Employees
MPOB License No.	●	54001300200
Date of Expiry	●	31/05/2024
Date of Establishment	●	2007
Certified Area	●	2,138 Ha
Planted Area	●	1,642.66 Ha
FFB Production (Actual) 2021	●	3,341 MT
FFB Production (Estimate) 2022	●	6,755 MT
Main Purchaser	●	Biogrow City Plantations Sdn Bhd (Palm Oil Mill)



MSPO SURVEILLANCE AUDIT CERTIFICATION REPORT 02 [Year 3] 2023

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Two Auditors were assigned to do the Assessment; clocking a total of 4 Man-days. There were three (3) findings; of which all were OFIs in this Year 02 Surveillance Audit.

The corrective action reports [CARs] were raised on 20th June, 2023 and all three were closed out on 15th July 2023.

During SVA02, the Auditors also determined that actions to be taken on findings in the Initial Certification Audit had been implemented satisfactorily and in compliance with requirements of the Standards.

LJTSB has continuously complied & conformed to MSPO Certification standards, conditions & requirements.

Conclusively, the Lead Auditor therefore, recommends that upon conclusion and closure of findings of Surveillance Audit 01 Limba Jaya Timber Sdn Bhd - Oil Palm Plantation's management systems **be maintained and continued to be certified under MSPO Standards MS2530-3:2013 (Part 3 – General Principles for Oil Palm Plantations & Organized Smallholders.**

1.0 INFORMATION: CERTIFICATION ASSESSMENT

2.1	Type of Certification Assessment	<input type="checkbox"/>	Initial Certification / Main Audit
		<input checked="" type="checkbox"/>	Annual Surveillance Audit 02 [Year 3]
2.2	Scope of MSPO Certification	<input type="checkbox"/>	Re-certification Audit
		<input checked="" type="checkbox"/>	Production of Sustainable Fresh Fruit Bunch from:
			Total Planted Area
		1,642 hectares	2,138 hectares
2.3	MSPO Standards	<input checked="" type="checkbox"/>	PART 3: MS2530-3:2013
		<input type="checkbox"/>	PART 4: MS2530-4:2013
	Maps [Refer Attachments]	<input checked="" type="checkbox"/>	Location (Google Map) - Annex 1
		<input checked="" type="checkbox"/>	Boundary/Block Map - Annex 2

2.0 INFORMATION : CERTIFIED ENTITY

INFORMATION	CERTIFIED ENTITY
Company Name & Registration No:	Limba Jaya Timber Sdn Bhd (647799-A)
Head Office Address	Suite 8, 7th Floor, Wisma Bukit Mata Kuching, Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak.
Site Name	Limba Jaya Timber Sdn Bhd – Oil Palm Plantation
Primary Function:	<input checked="" type="checkbox"/> Plantation/Organized Smallholders <input type="checkbox"/> Mill



MSPO SURVEILLANCE AUDIT CERTIFICATION REPORT 02 [Year 3] 2023

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Site address		Limba Jaya Timber Sdn Bhd – Oil Palm Plantation LPF/0038, Phase 1 & 2, Ulu Medamit, Sepapit Camp, 98700 Limbang, Sarawak.	
Management Contact Details			
1	Name : Anthony Tiang Cheng Wei	Job Title: Estate Manager	
	Mobile: 013 8252229	Tel: Nil	Email: luanthony82@gmail.com
2	Name : Darren Lau Lee Ming	Job Title: MSPO Coordinator	
	Mobile: 016 8988896	Tel:082 230167	Email: darren8381@gmail.com

Headcount	Staff : 37	General Workers : 9	Total : 46
MPOB License No: 540013002000	Expiry Date: 31 05 2024		
Scope of Activity: Menjual & Mengalih FFB			
Date of Establishment: 2007	Geo-Coordinates: 4° 21' 50.0" N, 115° 00' 3.12"E		
Certified Area: 2,138 hectares	Planted Area: 1,642.66 hectares		
Production (Actual) 2022 : 3,341 MT	FFB Production (estimate) 2023: 6,755 MT		
Source of FFB : Own estate	Main FFB purchaser: Biogrow City Plantations S/B (Palm Oil Mill)		
No of Planting Blocks: 49 blocks in 2 phases	No of Palm trees: 192,131 palms		
Palm Species: IOI, Felda, Guthrie,	Age Range of Palm Trees: 4-16 years		
Topography: Rolling terrain with some alluvial flats (12° - 25°)	Soil Type: mineral		
Land Status/Ownership: Title land	<input checked="" type="checkbox"/> Rented <input type="checkbox"/> Own Land <input type="checkbox"/> Joint Venture		
Validity/Date of Certification: 11 11 2021 till 10 11 2026	Other Sustainability Certification: NIL		

3.0 ASSESSMENT METHODOLOGY

This certification assessment is a SAMPLING process where management systems effectiveness & efficiency are confirmed via an audit trail that the Auditor established to make an accurate conclusion.

Information gathering Data collection from	Interviews – staffs, field workers • Observation of process & activities • Review of documentations & records • Site visits • Field inspections
Assessment method	Paper • Assessing past implementations from records, reports of the management system Practice Practice • Assessing current implementation from observing current practices People • Assessing future maintenance from interviewing personnel on



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	understanding & assessing competencies.	
Surveillance Audit 01	Audit Findings Classification	
Term	Meaning	Description
Yes	Compliance	<ul style="list-style-type: none"> Fulfilled requirement of audited standard
OFI	Opportunity For Improvements	<ul style="list-style-type: none"> Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization
No (Minor NC)	Minor Non-Conformity	<ul style="list-style-type: none"> Non-compliance to standard requirements or company's SOP; or are issues that when combined, jeopardized the functioning of the system .
No (Major NC)	Major Non-Conformity	<ul style="list-style-type: none"> Demonstrate absence or total breakdown of system to meet standard requirement, or a number of minor NC against a clause of standard requirements / at a particular area. Of last assessment that are not effectively addressed will be classified as major NC.

4.0 ASSESSMENT PROCESS

4.1 AUDIT TEAM

No	Audit Team Members	Role	Qualifications
1	Dominic Retan Giah	Lead Auditor	Bachelor of Science in Wood Science & Technology, Colorado State University, Fort Collins; 1987, Diploma in Wood Technology, Institut Teknologi MARA (UiTM), Shah Alam; 1983 St Joseph School, Kuching, Sarawak; 1963-1973 MSPO Lead Auditor (Pioneer Group), Course No. 1 dated 26 to 30 th January 2015 EIA Consultant No. C038[NREB/I/2008], March 2014 Logged more than 150 Man-days as MSPO Lead Auditors
2	Dr. Alexander K. Sayok	Auditor	Diploma Perhutanan/Universiti Pertanian Malaysia Bachelor Science (Forest Management) Louisiana State University, Baton Rouge, Louisiana, USA Master Science (Forest Watershed Management)/Stephen F Austin State University, Nacogdoches, Texas, USA Doctor of Forestry (Hydrology & Soil Science)/ Stephen F Austin State University, Nacogdoches, Texas, USA Completed MSPO Auditor Course in October, 2019 Logged more than 40 man-days as MSPO Auditors



4.2 AUDIT PLAN

4.2.1 AUDIT OBJECTIVES

The objectives of this audit are as follows:

- a. To assess changes to the certified client and its management system;
- b. Verification of continuous management system implementation;
- c. To verify effectiveness and implementation of all correction and corrective actions for non-conformance(s) raised in the previous audit (if any);
- d. To identify and evaluate links between the normative requirements, policies, procedures, performance objectives and targets (consistent with the expectations in the applicable MSPO standard or relevant normative documents), any applicable legal requirements, responsibilities, competence of personnel, operations, procedures, performance data and internal audit findings and conclusions;
- e. Review of effectiveness of measures arising from the previous audit (if applicable);
- f. Confirmation of fulfillment of certification requirements;
- g. Inquiries on aspects of certification (complaints);
- h. To review of any client's statements with respect to its certified operations (promotional material, website, use of BQAS logos and marks, use of the certificate) and;
- i. To verify and ensure that if there is MSPO logo usage, then it shall be in accordance with MSPOLGP04 1 Oct 2019.

4.2.2 ASSESSMENT SITES/PROGRAMS/PARAMETERS

MS2530-3:2013 General Principles for Oil Palm Plantations & Organized Smallholders

A. ASSESSMENT SITES

Assessment were performed at :

- Estate Office – documentations & records
- Estate – processes, stores, waste & water management, workshop and related facilities
- Staff facilities – housing, amenities etc.

B. SURVEILLANCE AUDIT - Main Assessment Program

Date: 19 - 20 06 2023

No. of Auditors: 2

No. of Man-days: 4

Day 1	●	Site Office
19/06/2023	● ● ●	Assessment/review of staff/workers housing & living conditions, facilities & amenities, domestic waste treatment etc. Documentation Audit



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Day 2 20/06/2023	<ul style="list-style-type: none"> ● ● ● ● ● ● 	<p>Assessment/review of staff/workers housing & living conditions, facilities & amenities, domestic waste treatment etc.</p> <p>Documentation Audit continued</p> <p>Closing meeting</p> <p>Presentation of Audit Checklist / Report</p>
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5.0 Summary of Assessment

5.1 Key Findings

Principles	P1	P2	P3	P4	P5	P6	Total
No of NC: Major							
No of NC: Minor							
No of OFI: Opportunity for Improvement				2	1		3
Total				2	1		3


There was a total of three (3) findings, which were categorised as OFIs (3).

5.2 PREVIOUS AUDIT RESULT (IF APPLICABLE)

No. of Non-Conformity (NC) raised from the previous audit	MSPO Surveillance 01 (Year 2) 3 findings
The audit team has reviewed the result from the previous audit (MSPO Surveillance Certification Audit 01) and verified the effectiveness of the closing of any Non-Conformity (NC) raised. As a conclusion:	
<input checked="" type="checkbox"/>	All findings raised during the previous audit has been corrected and Corrective Action or Corrective Action Plan has been carried out and implemented effectively
<input type="checkbox"/>	The management system has not adequately addressed Non-Conformity (NC) raised during the previous audit and the specific issue has been re-defined in this report.

Refer to ANNEX 3: Status of Nonconformities (NC) Raised in the SVA01 Audit

5.3 AUDIT CONCLUSION : SUMMARY STATEMENT OF LEAD AUDITOR

<p>The purpose of this Surveillance Audit 02 [Year 3] is to evaluate the implementation, including effectiveness of Limba Jaya Timber Sdn Bhd - Oil Palm Plantation's Certification management systems and that the requirement of the Standards MS2530-4:2013 is fulfilled.</p> <p>Three findings (all OFIs) were recorded during this audit.</p> <p>Limba Jaya Timber Sdn Bhd - Oil Palm Plantation had continually demonstrated effectiveness of the management system and fulfilled the requirement of the Standards MS2530-4:2013.</p> <p>It is therefore recommended that Salcra –Limba Jaya Timber Sdn Bhd - Oil Palm Plantation's certification continues to be maintained.</p>	 DOMINIC RETAN GIAH LEAD AUDITOR Date : 15 th June 2023
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5.4 CORRECTIVE ACTION REPORTS & CLOSURE

Corrective Action Reports were raised on the 20th June 2023
The Corrective Action Reports were closed by the Lead Auditor on the 15th July 2023

6.0 OFFICIAL SIGN OFF

6.1 Signing by the Client

This is to acknowledge and confirm the Audit Visits/Assessments Described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.

Acknowledged by:

Name: Anthony Tiang Cheng Wei

Position: Estate Manager

Date: 20 06 2023



Signature

6.2 Signing by the Lead Auditor

Based on the Findings/Action taken by Auditee/Closures above, **Limba Jaya Timber Sdn Bhd - Oil Palm Plantation** had been able to demonstrate generally its continual compliance to and with requirements of MSPO MS2530-3:2013 Standard. Therefore, it is recommended that the **Limba Jaya Timber Sdn Bhd - Oil Palm Plantation's Certification under the Standard MSPO MS2530-3:2013 be continued.**

Acknowledged by:

Name: **Dominic Retan Giah**

Position: Lead Auditor

Date: 15th July, 2022



Signature

6.3 Signing by the Technical Reviewer

I, the undersigned, being the Technical Reviewer, confirm that I have examined thoroughly all contents of the Report in its' entirety.

I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the Lead Auditor recommendations had been based upon this information.

I hereby certify that this audit report is in accordance with the requirement of the **MSPO Certification Standard and that Limba Jaya Timber Sdn Bhd - Oil Palm Plantation be maintained.**



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Acknowledged by:		
Name:	Douglas Alau Tayan	
Position:	Technical Reviewer	
Date:	20 th July 2023	
		Signature

Confidentiality

The content of this report and all information received in association with the audit of the subject organization will be maintained in the strictest confidence by the members of the audit team and by BQAS, in accordance with prior agreement.

7.0 CONCLUSION

7.1 In reference to MS 2530-3:2013, BQAS Management hereby approved of:

- Issuance of the certificate.
- Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
- Maintenance of the certificate.**
- Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.

7.2 AUDIT PROGRAM

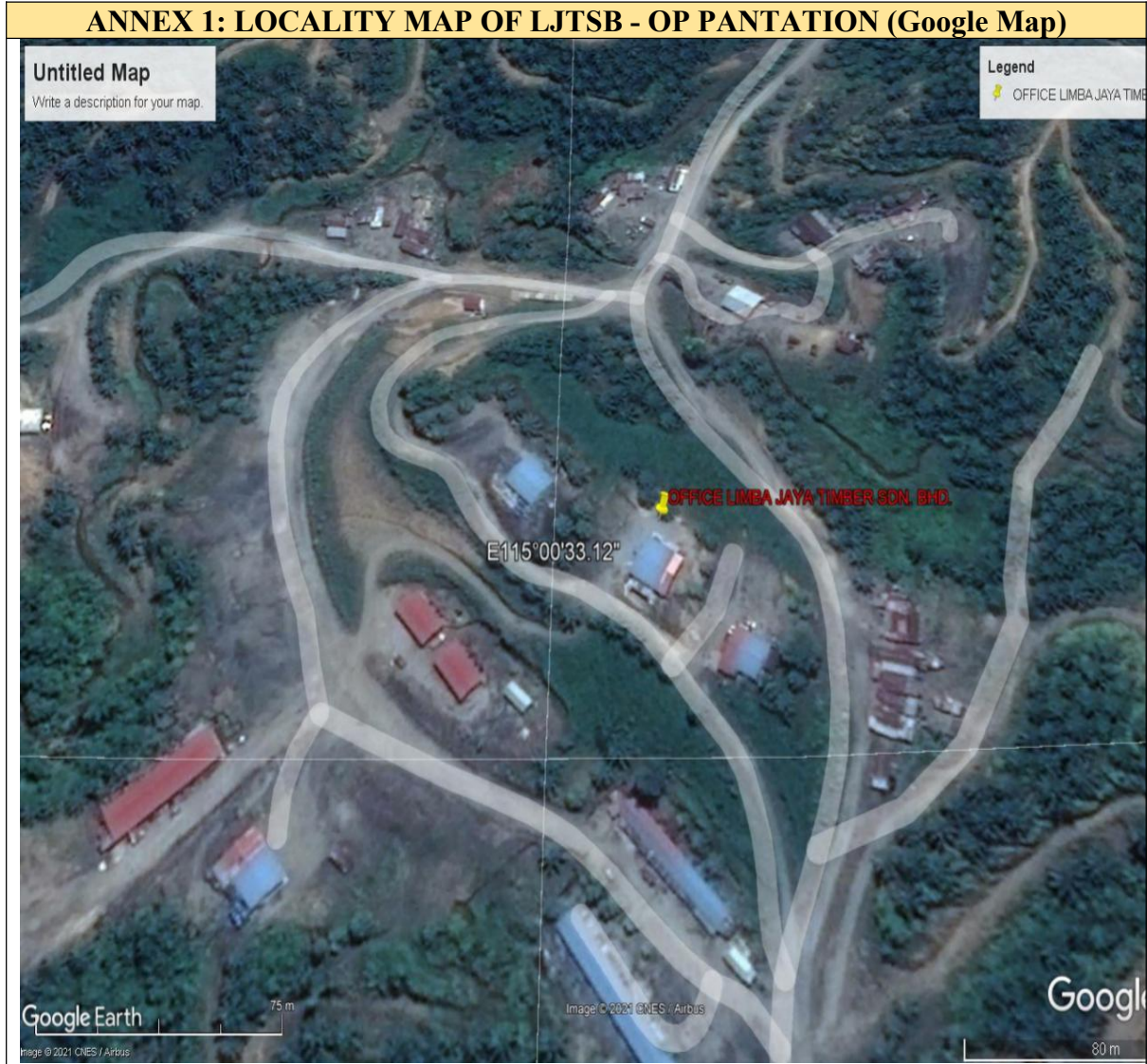
Item	Description	Man-Days	Tentative Dates
Initial Certification Audit	Remote Audit - Stage 1	2	30 & 31 05 2021
	Site Audit - Stage 2	4	17 & 18 08 2021
Annual Surveillance Audit – Year 1	Site Audit	5	18-20 07 2022
Annual Surveillance Audit – Year 2	Site Audit	4	19-20 June 2023
Annual Surveillance Audit – Year 3	Site Audit	4	August 2024
Annual Surveillance Audit – Year 4	Site Audit	4	August 2025

Refer to ANNEX 3: Details of Audit Plan for the Surveillance Certification Audit [SVA01]

Note: The actual date of the second surveillance audit will be discussed and decided 3 months prior to the month of planned audit.

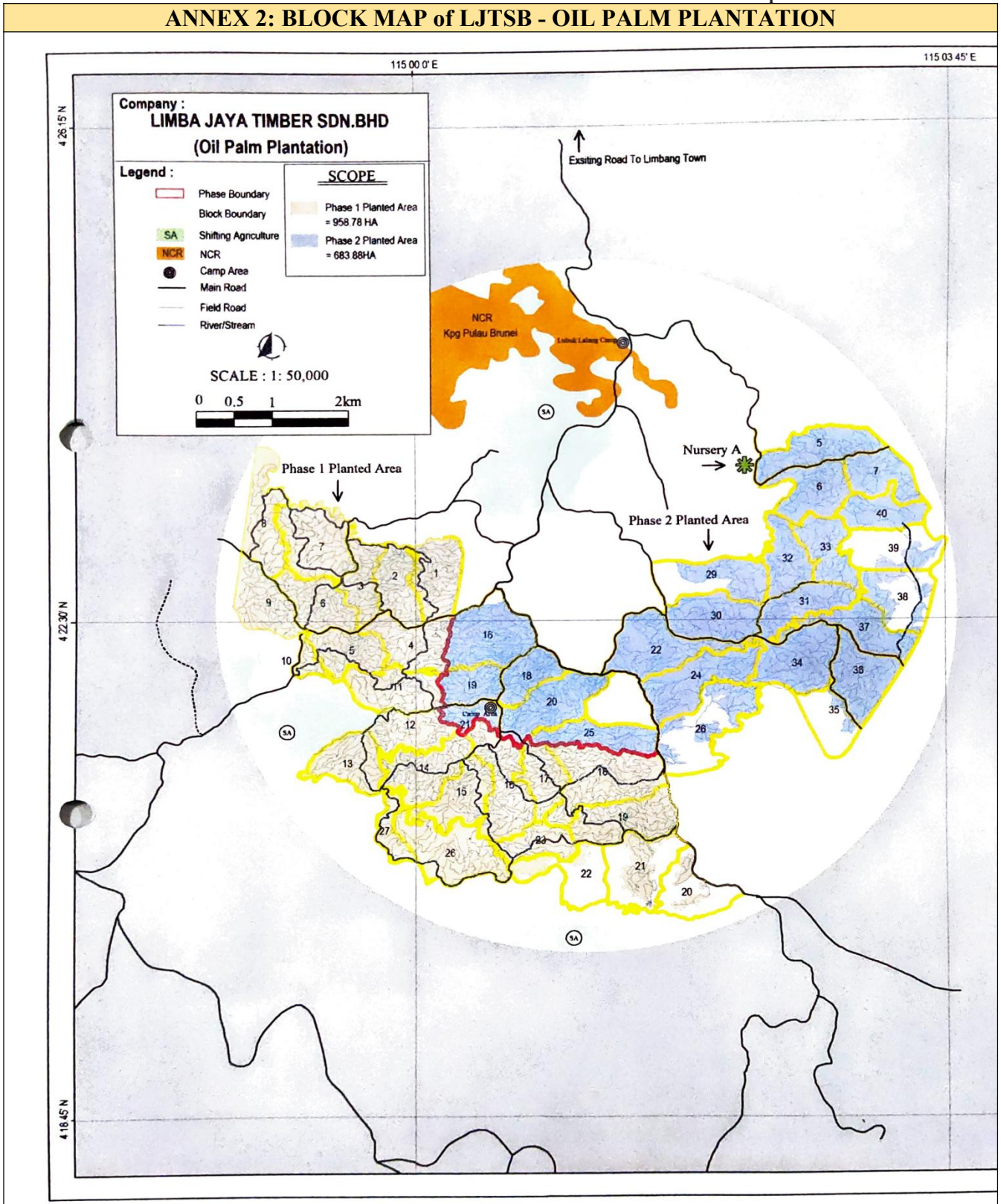
8.0 ATTACHMENTS

Annex / Enclosures	
Annex / Corresponding Audit Documentation	<ul style="list-style-type: none"> √ ANNEX 1 : Locality Map (Google Map) √ ANNEX 2 : Blocks Map of LJTSB - OP Plantation √ ANNEX 3: Summary of Findings-SVA02 2023





ANNEX 2: BLOCK MAP of LJTSB - OIL PALM PLANTATION





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ANNEX 3 SUMMARY OF FINDINGS - SURVEILLANCE 01 AUDIT 2022

Table: 3.1 1 Summary of Findings - Initial Certification Audit 2021

Principles	P1	P2	P3	P4	P5	P6	Total
No of NC: Major	-	-	-	1	-	-	1
No of NC: Minor	-	-	-	-	1	-	1
No of OFI: Opportunity for Improvement	1	-	-	-	-	-	1
Total	1	-	-	1	1	-	3

All Non-Conformance during the SVA01 Certification Audit 2022 were closed on the 10th August 2022.